

*Our Lady of the Snows Office of Faith Formation*  
(718) 347-3511 ~ rel.ed@olsnows.org

Dear 7th Grade Student and Parent:

December, 2018

**BEFORE starting service at Parker you must go to Parker to attend one Orientation and have your ID picture taken. There are three Orientations scheduled specifically for our students who will do their community service at Parker. The Orientations will be held on Thurs. Dec. 27 and Fri. Dec. 28 at 1:00 p.m. Please go to one of these Orientations. If for some very good reason you cannot attend on Dec. 27<sup>th</sup> or 28<sup>th</sup> there will be one final Orientation on Saturday, January 5<sup>th</sup> at 10:00 a.m. Group 1 is scheduled to do their first day of service on that date.** Parker is located on Long Island Jewish Hospital grounds. Enter via Lakeville Road. Parker is the white and blue building on the right. Stop at the reception desk to say you are there for Orientation. Walk straight down the hall to the Auditorium. **You must sign-in.** Parents are not required to attend but are welcomed to stay.

Attached is a list of four groups and the dates when your group is scheduled to serve at Parker. Keep this schedule in a safe place. Extra copies are always available.

**On Saturdays when you serve at Parker:**

1. Plan to arrive by 1:30 p.m. MAKE SURE you **Sign-in**. **We will not give you credit for attending if you do not sign the attendance sheet.** Brother Michael Renna or another adult volunteer will be there to guide you. You will be assigned a specific task. Listen to directions carefully.
2. Mass is celebrated at 2:45 p.m. You may be asked to assist during the Mass with readings. If so, please do what is asked. After Mass you will then help to return the patients to their floors. **You must sign-out.** Do not sign-out until you actually leave. You will be finished *at approximately* 4:00 p.m.
4. **PLEASE** make every effort to go to Parker with your group. If, for some *very important* reason you can not go on your assigned day then do your service on any other Saturday. There is no need to call us. **You must make up any day you miss and be sure to sign-in and sign-out.** **If the Mass is cancelled for any reason we will call the volunteers scheduled for that day and those scheduled will receive credit. If you go to Parker on any day other than your scheduled day call Parker's Front Desk at (718) 289-2100 to confirm that they will hold Catholic Mass.**

**IMPORTANT REMINDERS:**

- **You are expected to be on your best behavior.** When you visit Parker Jewish Institute you are a guest of the residents, you are in their home. You must give them every sign of respect and courtesy.
- **Dress appropriately!** Remember that you are attending Mass and representing Our Lady of the Snows Church. Business casual is the guideline. **DO NOT WEAR:** shorts, tanks or halter tops, ragged or ripped jeans, shirts with questionable/suggestive messages/designs/printing. Use common sense. Boys: do not wear a hat inside the building. If you are dressed inappropriately you could be sent home.
- **NEVER sign someone else in or out!**
- **Follow directions.** Listen carefully to directions given you by your adult supervisors and complete the task in an orderly fashion. You are there to *work*. Do whatever you can to help.
- **Your cell phone must be silenced and put away** during the time you are in Parker. If you are caught on the phone, texting or using any other electronic device it will be confiscated and returned to your parent.
- **Do not chew gum or eat candy/other foods** while doing your service.
- **Be quiet and attentive during the Mass.** As Catholic young adults you should know how to behave at Mass. Remember the Homily because you can do a Homily Report for the Parker Mass!

If you have any questions or concerns, please come to the office, or speak with your class teacher. We are here to be of assistance to you as you prepare to receive the Sacrament of Confirmation. It is our hope that, as you continue on your journey you will become the wonderful Christian that God intends you to be.

Sincerely in Christ, Regina Moreno, Pastoral Associate  
Director of Faith Formation